

Welcome to Hochschule Trier!

Orientation days for international students - Info session

International Office

Trier University
of Applied Sciences

H O C H
S C H U L E
T R I E R

PROGRAM FOR TODAY

INFO SESSION

- Introduction

Living and Studying in Trier

- Accommodation
- Your student ID
- German Language Courses
- Extracurricular Activities
- Emergencies

Organizational Matters

- Registration at the City Hall
- Extending visa / residence permit
- Opening a Bank Account
- Coming up: This week's program
- Questions and answers



INTRODUCTION

- Herr Prof. Dr. Georg Schneider
- Herr Christoph Lex
- Frau Iris Musch
- Frau Claudia Careglio
- Herr Berndt Werner
- Herr Francisco Javier Donoso Garcia
- Frau Julia Schätz-Al Mahamid (Business School)



INTRODUCTION

LET'S GET TO KNOW YOU!

Please tell us:

- your name,
- your home university / country,
- your degree program at Trier University of Applied Sciences,
- and anything else you would like to share about yourself! 😊



TRIER AND ITS NEIGHBOURS

Trier is located in the very west of Germany, close to Luxembourg, Belgium, and France.

It is a perfect starting point to explore different European cities and countries, and a very international place to study!

Many students find internships or work placements in Luxembourg during or after their studies.



SOME FACTS AND FIGURES ABOUT TUAS



03
CAMPUSES

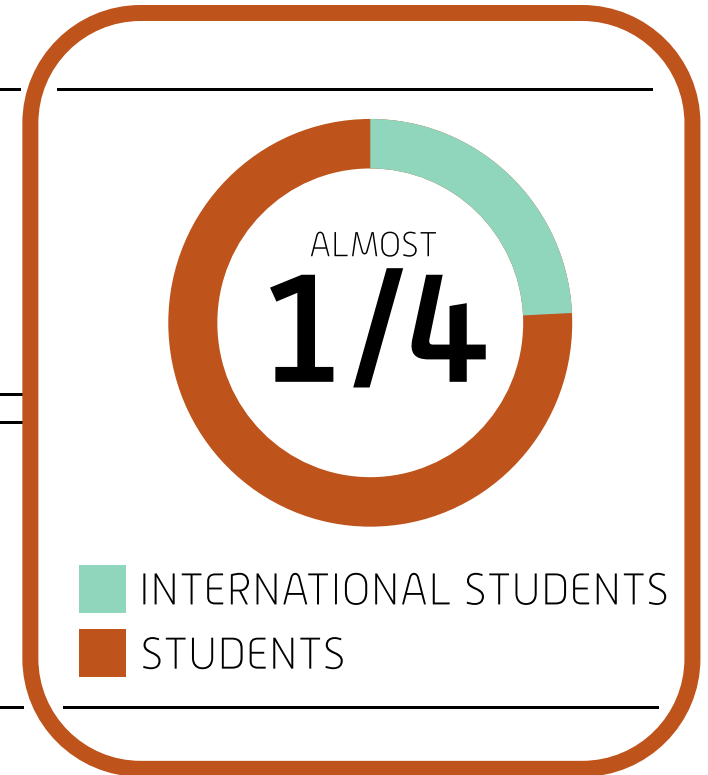
07
DEPARTMENTS



DEGREE PROGRAMS

178
PROFESSORS

614
EMPLOYEES



INTRODUCTION

Trier University
of Applied Sciences

H O C H
S C H U L E
T R I E R



MAIN CAMPUS

CIVIL AND SUPPLY ENGINEERING + FOOD TECHNOLOGY

Civil engineering, Food technology,
and Technical Building Equipment
and Supply Engineering

COMPUTER SCIENCE

Computer science, AI,
Game development,
and Therapy science

ENGINEERING

Mechanical Engineering,
Electrical Engineering,
Electromobility,
Medical Engineering

BUSINESS SCHOOL

Business Administration,
International Business,
Business Information Systems, and
Business Psychology (in development)

INTRODUCTION

Trier University
of Applied Sciences

H O C H
S C H U L E
T R I E R



CAMPUS FOR
ART & DESIGN

ART AND DESIGN

Architecture,
Gemstones and Jewellery,
Interior Design
Intermedia Design,
Communication Design,
Fashion Design,

LIVING AND STUDYING IN TRIER



STUDIERENDENWERK DORMITORIES

Tutors:

- All dormitories have tutors you can turn to.
- If your tutor is not available or you do not want to bother him/her:
Please go to the Studiwerk website ([Studiwerk.de](https://www.studiwerk.de)), go to 'Downloads'.
- If you do not find what you are looking for, please feel free to contact us.



Administration:

- EU-citizens with IBAN bank account: Please fill out the form "Einzugsermächtigung" (direct debit authorization) in your rental agreement
- Non EU-citizens: Please fill out the form as soon as you can provide an IBAN bank account
- You can stay in your room for a maximum of 6 months, unfortunately an extension is not possible. If you have planned to stay in Trier for two semesters, please take care to get a new room **in time!!!**

ACCOMODATION

Remember to
separate your waste.



Abfall trennen – Verantwortung zeigen!



Separate waste – show responsibility Trier les déchets – se montrer responsable

A.R.T. Zweckverband
Abfallwirtschaft
Region Trier

0651 949 1414

Löwenbrückener Str. 13/14
54290 Trier
www.art-trier.de

Verpackungen Packaging Emballages	Altpapier Paper Papier	Altglas Glass Verres	Bioabfall Organic waste Déchets biodégradables	Restabfall Residual waste Autres déchets ménagers	Spezielle Abfälle Special waste Déchets spéciaux
					<p>0651 949 1414 www.art-trier.de</p>

YOUR STUDENT ID CARD

WHERE CAN YOU USE YOUR STUDENT ID CARD?

The **student ID** is very important because you also need it to

- take the bus / train,
- buy food at the cafeteria,
- use the library,
- access the parking lot and the PC pools,
- access the university on weekends.



On the student ID, you can find

- your “**Matrikelnummer**” (student identification number), which you will need for all kinds of formalities.
- the validity date. After this date, you won’t be able to use your ID.

If you are **staying for two semesters**, you will need to re-validate it during the **re-registration** period. You will be notified by email regarding re-registration.

YOUR STUDENT ID CARD

USER ID AND PASSWORD

Activate your student user ID here:

<https://www.hochschule-trier.de/rzht/it-dienste-infos/handout>

University wifi-network: *eduroam*

Encountering technical issues?

Our IT department can help you!

IT-ServicePoint: Room G9

Mo.-Fr.: 9:15 - 11:45 hour

Mo.-Th.: 13:45 - 16:00 hour

help@hochschule-trier.de

Enable User ID for Trier University of Applied Sciences

Through this activation, you will receive the data of your User ID at the Trier University of Applied Sciences as a PDF file. Print them for storage and keep them safe.

- **This activation can only be performed once.**
- Continue only if you have installed a [program for displaying PDF files](#) on your current computer and you can print them on a **connected printer**.
Mobile devices such as **iPhone** or **iPad** or **Android smartphones** generally do **not** meet these requirements!
- Otherwise you will receive your User ID in the IT ServicePoint **at the Trier location in room G9** or **at the Birkenfeld location in room 112 at building 9917** on presentation of your Student ID.

Enter your matriculation number, the control number and your date of birth.

Matriculation number:

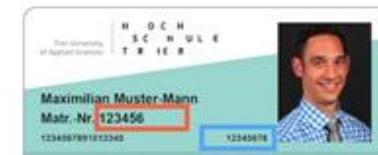
Control number:

Date of birth

month/day/year

ENABLE USER ID

Example:



YOUR STUDENT ID CARD

SEMESTER TICKET

- www.vrt-info.de
- www.bahn.de
- Studiwerk Trier

You can take public buses in this area...



... and the train on the following routes:



„DI-MI-DO“ CULTURAL TICKET

- From **Tuesday to Thursday**: Use your student ID card to visit some cultural institutions / events for free (such as museums, theatres, etc.)!
- Find upcoming events/offers: www.di-mi-do.de



YOUR STUDENT ID CARD

USE YOUR STUDENT ID CARD IN THE CAFETERIAS

- You need your student ID to pay at the „Mensa“ (cafeteria).
- Simply charge your student ID with your maestro-card at the machine in the cafeteria or with cash at the „studiwerk“ service point next to it (or on the right side of the admissions office, building G at another machine).

- What's on the menu?

<https://studiwerk.de/schneidershof>



Mensa Schneidershof ▼

HEUTE GEÖFFNET: 11.15 Uhr bis 13.45 Uhr

[Detaillierte Öffnungszeiten](#)

[Rundgang](#)

App auf den Teller 

- Take the opportunity to start learning German or strengthen your German language skills this semester!
- During the course registration sessions, you will learn more about the German courses available to you.
- **How to register?**
Simply register for a language course via Stud.IP.



Sprechen Sie deutsch?



Na klar!

Doing Sports

- **Post-Sportverein Trier (PTS)** – get a refund of monthly fees
- **uniSPORT** - low charges for students of TUAS

Buddy Program

- Join in for events for participants, excursions in the region, etc.



Emergency numbers

- **Police: 110**
- **Fire fighters: 112**
- **Ambulance: 112**



Please only contact in case of emergencies!

If it is not an emergency, it is recommended to go to a general practitioner before going to the emergency room.

Psychosocial Counselling (Nicole Arendt)

Make an appointment:

Tel: 0651 201 – 2066,
nicole.Arendt@Studiwerk.de



- Tuesdays: 10 am to noon
- Thursdays: 2 pm to 4 pm

→ Offered by Studierendenwerk Trier.

ORGANIZATIONAL MATTERS

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H O C H
S C H U L E
T R I E R



REGISTRATION AT THE CITY HALL

We can offer an appointment on **02 April**.

- Please bring the following to your appointment:
 - Your passport (and visa, if you have one)
 - A document issued by your landlord: „**Wohnungsgeberbestätigung**“
- After registering, you receive a document called „**Meldebescheinigung**“, i.e. a confirmation of your registration, as well as a **tax ID number**.
 - Please save these important documents. You will need them to extend your visa/residence permit (if applicable), open a bank account, get a phone contract, etc.



Make sure your post-mailbox has your name on it!!!

Don't forget to de-register at the end of your stay in Trier!

REGISTRATION AT THE CITY HALL

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of Applied Sciences

H O C H
S C H U L E
T R I E R

Registration form for the city hall:

Anmeldung (Studierende aus dem Ausland)

Registration for students

Inscription pour les étudiants



Angaben zur Wohnung Information about the place of residence Informations sur le logement		Tag des Einzugs: Day of the move-in Jour d'emménagement	<table border="1"><tr><td></td><td></td><td>2021</td></tr><tr><td>Day</td><td>Month</td><td>Year</td></tr><tr><td>Jour</td><td>Mois</td><td>An</td></tr></table>			2021	Day	Month	Year	Jour	Mois	An
		2021										
Day	Month	Year										
Jour	Mois	An										
5429	TRIER											
PLZ Post/Zip code Code postal	Ort City Ville	Straße / Hausnummer Street / house number Rue / numéro	Zusatz Additional information Information supplémentaire									

Zuzugswohnung What's your last address? Quelle est votre dernière adresse?	
Stadt City Ville	Land Country Pays

Haben Sie bereits in Deutschland gewohnt (gemeldet), gearbeitet oder studiert? Have you already lived (been registered), worked or studied in Germany? Avez-vous déjà vécu (résidence enregistrée), travaillé ou étudié en Allemagne?	
JA <input type="checkbox"/> Yes Oui	NEIN <input type="checkbox"/> No Non

Wenn ja, in welcher Stadt (bitte die letzte Anschrift angegeben, sofern bekannt): If yes, please indicate your last address, if known: Si oui, veuillez indiquer votre dernière adresse, si connue:			
PLZ Post/Zip code Code postal	Ort City Ville	Straße / Hausnummer Street / house number Rue / numéro	Zusatz Additional information Information supplémentaire

Die Anmeldung bezieht sich auf die folgenden Personen: We want to register the following individuals: Nous registrons les personnes suivantes:					
Familienname Surname Nom de famille	Geburtsname Birth name Nom de naissance	Vorname (n) First name (s) Prénom (s)	Geschlecht (m / w / d) Gender Sexe	Geburtsdatum Date of birth Date de naissance	Geburtsort/-land City/ country of birth lieu de naissance

BROADCASTING FEE: „RUNDFUNKBEITRAG“

- After registering at City Hall, you will receive a bill asking you to pay the GEZ fee **for radio and (online) television**. Every registered citizen has to pay this fee – there is no way to avoid this. ☹️
 - The fee is currently at €18,36 per month and household. That is to say, if you live with roommates, you can share the price! (You still need to register though and inform the GEZ of the shared payment.)
 - If you need help filling in the form, please come to our office (G106).
-
- Don't forget to de-register when you leave Germany – otherwise, you'll keep receiving bills! (This can easily be done online: <https://www.rundfunkbeitrag.de/>)

RESIDENCE PERMITS

- **EU citizens and EFTA citizens** (Iceland, Liechtenstein, Norway, Switzerland) **do not need a student visa.**
- No need for a student visa but **need to apply for a German residence permit** at the respective Foreigners' Registration Office in Germany:
Australia • Canada • Israel • Japan • New Zealand • South Korea • United Kingdom • USA
- No intention to take up any gainful/paid employment before or after your studies?
In that case, students of these countries do not need a student visa, but need to apply for a residence permit at the respective Foreigners' Registration Office in Germany:
Andorra • Brazil • El Salvador • Honduras • Monaco • San Marino

EXTENDING VISA / RESIDENCE PERMIT

IMPORTANT: Make an appointment at the Foreigners' Registration Office as soon as you have registered with the City Hall. It may take several weeks for you to receive an appointment!

Required documents:

- ✓ your passport (with visa where required)
- ✓ registration confirmation from the City Hall
- ✓ confirmation of enrollment
- ✓ proof of adequate funds for living expenses (roughly 850€ per month needed)
- ✓ confirmation of health insurance coverage
- ✓ Cash for the fee (up to 110 €)
- ✓ (possibly also passport photograph and tenancy agreement).



Amt für Ausländerangelegenheiten Trier:

Studieren-In-Trier@trier.de

Please always indicate your full name, date of birth, and address in Trier.

OPENING A BANK ACCOUNT

HOW TO OPEN A BANK ACCOUNT

- Make an appointment in advance.
- Make sure you open a **student bank account** – these are usually free of charge!
- To open the bank account, you'll need:
 - your ID card / passport
 - your address in Germany and your „Meldebescheinigung“ (registration confirmation) from City Hall
 - enrollment Certificate (can usually be handed in later)



You may receive important information and your banking card via (snail) mail from your bank.

Make sure your post-mailbox has your name on it!!!

ORIENTATION EVENTS



THIS WEEK'S PROGRAM

Wednesday

10:00 : Survival German for beginners
(Hörsaal 2)

13:30 : Campus Tour Schneidershof
(Main entrance)



THIS WEEK'S PROGRAM

Thursday

Introduction to Stud.IP and course registration

Design:

When?
____ p.m.

Where?
Design Campus

Computer Science & Engineering:

When?
____ p.m.

Where?
G04

Business:

When?
____ p.m.

Where?
G01



INTERNATIONAL STUDENT GUIDE

Our guide for international students provides details on many of the topics discussed today. Make sure to have a look at it!



[International Student Guide](#)

Guide for Incoming Students

1



Questions & Discussion

H O C H

S C H U L E

T R I E R