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### Organizational regulations on the possibility of grade improvement

24.01.2024 BA / 12.06.2024 MA

The General Examination Regulations dated 04.05.2023, *in accordance with §14 (3) in conjunction with §10 (4) of the Examination Regulations for the Bachelor's degree program in International Business dated 17.06.2021 and with §11*

*(3) of the Examination Regulations for the Bachelor's degree program in Business Psychology dated 19.06.2023 and Section 11 (4) of the Examination Regulations for the Master's degree program in Business Management dated 11.04.2022* give students the opportunity to improve an examination performance passed in the first attempt at the next examination date.

In order to implement this regulation, the relevant examination boards have adopted the following organizational regulations:

- (1) For modules with an examination consisting exclusively of a written examination, the following applies: The student must declare their interest in improving their grade by registering for the next available examination date in QIS; the respective registration deadlines apply. If a student withdraws from the examination, the right to grade improvement is forfeited. In the event of illness, which is proven by a medical certificate within the applicable deadlines, the right to grade improvement remains valid for the next examination date.
- (2) The following applies to all other modules: The student must express their interest in improving their grade in writing to the respective examination supervisor within one month of the provisional grades being announced in QIS. The examination supervisor will then give the student an appropriate opportunity to repeat the examination in question - if necessary, in a modified form with justification. The retake must be made possible within twelve months of the announcement of the provisional grades in QIS.
- (3) The following applies to recognized modules passed at other universities: In order to establish the possibility of improving the grade at Trier University of Applied Sciences, a student must prove in the context of recognition that he or she has passed the examination at the other university in the first attempt. The grade improvement must then take place on the first regular examination date after recognition. This means that students do not have to take the exam on re-sit exam dates in order to have the opportunity to attend the course at Trier University of Applied Sciences before the attempt to improve their grade.
- (4) Transitional regulation: For individual cases in which the exam was completed before the announcement of these regulations and which fall under (2) or (3), the student must express their interest in improving their grade in writing within two months of the publication of these regulations on the department's website.

Regulations from the General Regulations for the Examinations and Subject Examination Regulations:

§ 14 (3) APO from 04.05.2023: The subject examination regulations in accordance with § 1 Para. 2 of these regulations may stipulate that an examination that has been passed in the first attempt may be retaken once for the next examination date in order to improve the grade. If an improvement in grade is not achieved, the grade achieved in the first examination attempt remains valid. For the final paper and, if applicable, the colloquium on the final paper, a repetition to improve the grade is not permitted.

§ 10 (4) FPO International Business degree program dated 17.06.2021: In accordance with § 14 Para. 3 of the General Regulations for Examinations in the Courses of Study at Trier University of Applied Sciences: The repetition of an examination performance passed in the first examination attempt is permitted once for the next examination date in order to improve the grade. If a grade improvement is not achieved, the grade achieved in the first examination attempt remains valid. For the final thesis, a repetition for grade improvement is not permitted.